



Asset Tracking System

Maintain Accurate Record
Eliminate Tedious Process
Easy Tracking of Asset

Feature

- Password security which only authorized personnel can access
- Self-definable asset category for auto generation of asset number
- Complete details on asset assignments by departments and locations
- Track model and serial numbers
- Purchasing information, vendor details, warranty and maintenance date of each item
- Capture disposal of assets
- Audit User activities
- Generate bar code on waterproof and scratch proof labels for Asset items and locations
- Track outstanding loans
- Interface with batch portable barcode scanners for physical asset auditing with online verification
- Scan in all assets by department, location, asset owner or category through the batch portable barcode scanners at your choice
- Discrepancy report
- Assets list with criteria selection

Asset Tracking System

Basic Flow Diagram



Screen Capture

TRAK IT ASSET TRACKING SYSTEM

Master Entry | Loan | Status Update | Stocktake | Report | Setup | Home/Logout | Exit

VIEW ASSET

Search In: []
Find: [] Go []

Add []
Delete []
Print Labels []
Close []

Asset No	Asset Description	Category	Location	Serial I.
BOK00001	Book One	BOK	Acc	
BOK00002	Book Two	BOK	DEMORDO	
BOK00003	Book Three	BOK	Acc	
BOK00004	Book Four	BOK	Acc	
BOK00005	Book Five	BOK	Acc	
BOK00006	Book Six	BOK	Acc	
BOK00007	Book Seven	BOK	Acc	
BOK00008	Book Eight	BOK	IT	
BOK00009	Book Nine	BOK	CONFERE	
BOK00010	Book Ten	BOK	Acc	
BOK00011	Testing Book	BOK	Acc	
BOK00012	Testing 15Dec	BOK	Acc	
BOK00013	Testing 15Dec aa	BOK	Acc	
BOK00014	test	BOK	CONFERE	
CPT00001	HP Office 2100	CPT	IT	
CPT00003	Lenovo T400	CPT	Acc	SN0000
CPT00004	VIAO Laptop	CPT	CONFERE	
CPT00005	Dell DeskTop with Windows 7	CPT	CONFERE	
CPT00006	HP Vista	CPT	CONFERE	
CPT00007	HP Windows 7	CPT	CONFERE	
CPT00008	Demo	CPT	Acc	
PRT00001	Canon Printer	PRT	Acc	
PRT00002	HP Colour Printer	PRT	IT	
PRT00003	HP Laser Colour Printer	PRT	IT	
PRT00004	Datamax E4003	PRT	CONFERE	
PRT00005	Datamax E4004	PRT	CONFERE	
PRT00006	Samsung Laser Printer	PRT	IT	
PRT00007	HP Laser Printer	PRT	Acc	
PRT00008	Zebra	PRT	DEMORDO	

Record No: 1 of 35



Package Comprises

- Installation CD
- 1 set of user guide
- 1 session x 3 hours on-site training for 2 staff
- 3 months software warranty



Minum System Requirement

- Intel(R) Core(TM) i3 or greater
- Min. 1GB RAM
- Hard Disk with at least 1GB free space
- 2 USB Ports
- Microsoft Windows Vista/Win7/Win8
- Standalone module